

NEW COUNCILLORS TRAINING DAY

FRIDAY 10TH JUNE 2011, COLESHILL MANOR, COLESHILL B46 1DL

The New Councillors Training Day will consist of a series of presentations by those with a wide experience of local government. There will be a Q&A session at the end of each presentation.

From 10.30am **Registration**

11.00am **Understanding your Council and your Role as a Councillor**

12.00pm **Helping your Constituents**

12.50pm *Buffet lunch*

1.40pm **Keeping in Touch with your Electorate**

2.40pm **Advice on Public Speaking**

3.30pm **Close**

Attendance costs only £5.00 which includes a buffet lunch. The event is open to all Conservative councillors but is aimed at those who are newly elected.

To confirm your place please fill in your details below and return with a cheque (made payable to CCA) to the CCA at the address below. Please indicate your council in the space provided.

Unfortunately, Coleshill Manor does not have disabled access. If you are unable to attend for this reason, or would like to attend but Coleshill is too far away from your home, please let us know as if there is sufficient demand we can try to repeat this event in another regional campaign centre.

Your details

Please use BLOCK CAPITALS

Name Email

Address Telephone

..... Mobile

..... Council

..... Postcode Dietary requirements

Please let us know of anything specific you would like to see covered in the training day:

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Payment

I enclose a cheque made payable to CCA for £5:

Please return this form with your cheque to: **CCA, CCHQ, 30 Millbank, London SW1P 4DP.**

Full refunds will be given if you are not elected on 5th May.

Numbers are limited so please apply early to avoid disappointment.